

## **Notice to Employees Regarding Employer Contributions to HSAs**

*This notice explains how you may be eligible to receive contributions from City of Corpus Christi if you are covered by a High Deductible Health Plan (HDHP).*

The City of Corpus Christi provides contributions to the Health Savings Account (HSA) of each employee who is an eligible employee ("eligible employee").

If you are an eligible employee, you must do the following in order to receive an employer contribution:

- (1) Establish an HSA on or before the last day in February of 2018; and
- (2) Notify Human Resources of your HSA account information on or before the last day in February of 2018. Please provide account number, name and address of trustee or custodian in writing or via e-mail.

If you establish your HSA on or before the last day of February in 2018 and notify City of Corpus Christi of your HSA account information, you will receive your HSA contributions, plus reasonable interest, for 2018 by April 15 of 2018.

If, however, you do not establish your HSA or you do not notify us of your HSA account information by the deadline, then we are not required to make any contributions to your HSA for 2018.

You may notify us that you have established an HSA by sending an e-mail or a written notice] to the Human Resources Benefits division. ([employeebenefits@cctexas.com](mailto:employeebenefits@cctexas.com))

If you have any questions about this notice, you can contact the Benefits division at 361-826-3395.